



**UNION BANK**  
 EMPLOYEES' CO-OPERATIVE  
 THRIFT & CREDIT SOCIETY LTD. (REGD.) DELHI

Webaddress : [www.unionbanktcsdelhi.com](http://www.unionbanktcsdelhi.com)

Regd. Office : 111/112, Fateh Puri, Delhi - 110006

DATED : \_\_\_\_\_

**SUBJECT : LOAN FROM THE SOCIETY**

In reference to my application for loan of Rs. \_\_\_\_\_ for the reason \_\_\_\_\_, I am sending herewith the IRREVOCABLE LETTER OF AUTHORITY and LOAN BOND PAPER duly completed.

My salary particulars are as under :

BASIC SALARY	Rs. _____
GROSS SALARY	Rs. _____
NET SALARY	Rs. _____

**Salary Statement Enclosed**

You are, therefore, requested to send the cheque of the loan amount to me at the earliest.

Thanking You,

Yours faithfully,

Signature \_\_\_\_\_  
 NAME \_\_\_\_\_  
 MEMBERSHIP NO. \_\_\_\_\_  
 BRANCH \_\_\_\_\_

Enc. - Cheque for Rs. \_\_\_\_\_ as Share Money

***Irrevocable Letter of Authority***

The Branch Head  
 Union Bank of India  
 \_\_\_\_\_ Branch

Dear Sir,

**MONTHLY DEDUCTION FROM MY SALARY**

In consideration of loaning me a sum of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) by the Union Bank Employees Co-operative Thrift & Credit Society Ltd., Delhi. I hereby authorise you to deduct a sum of Rs. \_\_\_\_\_ (Rs. \_\_\_\_\_) every month from my salary together with the interest thereon for the remittance to the society till it is finally paid. This authority is Irrevocable.

**Signature of Employee.**

We confirm that we shall deduct the installments and interest as mentioned in the above irrevocable letter of authority of Mr. \_\_\_\_\_ from his salary as per Demand Note every month and in case of his transfer to any other branch the same will be notified to the concerned Manager for doing the needful.

For **Union Bank of India**

Dated \_\_\_\_\_

Branch Head

I undertake to pay the instalments and interest regularly by way of deduction from my salary without any lapse and in case of any default the entire loan shall become due for payment on demand.

Dated \_\_\_\_\_

**Signature of Employee**